

POST: Driver: (Constable)

LOCATION: Visible Policing and Operations, External Deployment and Mobilisation Support, Pretoria

LEVEL OF REMUNERATION: (Band A) R226 188 per annum

REFERENCES: MOB 10/2024 (13 posts)

Generic Requirements:

- Applicants must display competency in the post-specific core functions of the post;
- Be fluent in at least two of the official languages, of which one must be English;
- Be in possession of a Senior Certificate (Grade 12) or National Certificate (Vocational) recorded on the National Learner Record Database on NQF level 4;
- Be in possession of at least a valid driver's license;
- Be a South African Citizen;
- Must have no previous criminal / departmental convictions or criminal / departmental cases pending;
- Must not have any tattoo marks which will be visible when wearing any uniform of the Service;
- Applicants will be subjected to a vetting process which will include security screening and fingerprint verification;
- Applicants must have interpersonal communication (verbal and written);
- Be able to work under pressure as well as extended hours.

Additional Post Requirements:

- Have at least 3-4 years driving experience;
- Be in possession of code EB, C1, C, EC1 and EC driver's license as well as Public Drivers Permit.

Core Functions:

- Ensure the administration of armoured vehicle fleet;
- Ensure the administration of operational vehicle fleet;
- Manage and coordinate transport support;
- Ensure the transportation of vehicles, equipment and personnel nationally;
- Prepare and pack vehicles for transport purposes as per requests of clients;
- Ensure the loading and off-loading of equipment/vehicles;
- Ensure the proper inspection and maintenance of vehicles;
- Report losses or any damages on vehicles;
- Assist with the formulating of policy and standard instructions and procedures relating to the mobilisation of the allocated vehicle fleet.
- Ensuring compliance of National Instruction 4 of 2011, State Vehicles and National Instruction 2 of 2022, Armoured Vehicles;
- Manage the registration, certification and utilisation of the vehicle fleet allocated to Mobilisation Support;
- Manage the maintenance of the allocated vehicle fleet of Mobilisation Support;
- Provide performance and implementation reports on activities of the Specialised Fleet to the Section Head: Mobilisation Support for inclusion in the Annual Report of the SAPS;
- Ensure adherence to the Minimum Information Security Standards (MISS).

General:

- Only the official application form (available on the SAPS website (www.saps.gov.za) and at SAPS Police Stations) will be accepted. The Z83 previously utilized will no longer be accepted. All instructions on the application form must be adhered to. Failure to do so may result in the rejection of the application. The SAPS application forms can also be obtained from any SAPS Recruitment Office within the South African Police Service.

- The post particulars and reference number of the post must be correctly specified on the application form.
- A comprehensive *Curriculum Vitae* as well as uncertified copies of an applicant's ID, Senior Certificate and all educational qualifications obtained, service certificates of previous employers stating the occupation, proof of relevant experience in the field of the post and motor vehicle driver's license must be submitted together with the application form.
- Original documentations of short-listed candidates must be produced during the selection process as requested. Qualifications and driver's licences submitted will be subjected to verification checking with the relevant institutions. Late applications will not be accepted or considered.
- If a candidate is short-listed, it can be expected of him/her to undergo a personal interview as well as a practical assessment. Reference checking will be conducted on all short-listed candidates.
- **Short-listed candidates** for appointment to certain identified posts, will be vetted in terms of the Criminal Law (Sexual Offences and Related Matters) Amendment Act, 2007 (Act No 32 of 2007) and the Children's Act, 2005 (Act No 38 of 2005). A candidate whose particulars appear in either the National Register for Sex Offenders or Part B of the Child Protection Register, will be disqualified from appointment to that post.
- A candidate whose particulars appear in either the National Register for Sex Offenders or Part B of the Child Protection Register, will be disqualified from appointment to that post. All short-listed candidates will be subjected to fingerprint screening. All short-listed candidates will be subjected to fingerprint screening.
- Candidates are expected to disclose if he / she is a respondent in an interim or final protection order in terms of the Domestic Violence Act, 1998 (Act no 116 of 1998) or Protection from Harassment Act, 2011 (Act No 17 of 2011), and may be disqualified from appointment to that post.
- Correspondence will be conducted with successful candidates only. If you have not been contacted within 3 months after the closing date of this advertisement, please accept that your application was unsuccessful.
- Applicants appointed in terms of the Police Service Act will be subjected to a medical assessment by a medical practitioner as determined by SAPS prescripts.
- Applicants appointed under the Police Service Act will be subjected to undergo a lateral entry programme at a SAPS Academy & Training Centre and will be expected to qualify as competent and to maintain such competency throughout his or her service, by the employee to possess and use of a firearm(s) as required by the SAPS.
- Appointments will be made in terms of the South African Police Service Act, (Act 68 of 1995) as applicable to the post environment.
- The South African Police Service is under no obligation to fill a post after the advertisement thereof.
- No e-mailed applications will be accepted. **The closing date for applications is 08 November 2024 at 16:00**

Application forms must be forwarded to the following address:

Reference Number: MOB 10/2024	Physical Address: 459 Leyds Street, Schindler House, Sunnyside, Pretoria 0132	Contact Persons: Colonel Parsotam 012 400 3708 Lt Colonel Mashau 012 400 3787 Captain Modiba 012 400 3802 Captain Vuma 012 400 3795 PO Mphethi 3751 / PO Mashale 3798 / PO Sefara 3761
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We welcome applications from persons with disAbilities

