GREATER GIYANI MUNICIPALITY

APPLICATION FROM FRO EMPLOYMENT

TERMS AND CONDITIONS

1. *The purpose of this is to assist a municipality in selecting suitable candidates for an advertised post.*
2. *This form must be completed in full, accurately and legibly. All substantial information relevant to a candidate must be provided in this form. Any additional information may be provided on the CV.*
3. *Candidates shortlisted for interview may be requested to furnish additional information that will assist municipalities to expedite recruitment and selection processes.*
4. *All information received will be treated with strictly confidential information that will not used for any other purpose than to assess the suitability of the applicant.*
5. *This form is designed to assist municipality with the recruitment, selection and appointment of senior managers in terms of the Local Government systems Act, 2000 (Act No: 32 of 2000*)

A. **DETAILS OF THE ADVERTISED POST** (*as reflected in the advert*)				
Advertised post applying for				
Reference number				
Name of municipality				
Notice service period				
B. PERSONAL DETAILS				
Surname				
First Names				
ID or Passport Number				
Race	**African**	**Coloured**	**Indian**	**White**
Gender			**Female**	**Male**
Do you a disability?			**Yes**	**No**
If yes, elaborate				
Are you a South African Citizen?			**Yes**	**No**
If no, what is your Nationality				
Work permit number (*if any*):				
Do you hold any political office in a political party, whether in a permanent, temporary or acting capacity? If yes, provide information below Yes,				**No**
Political Party:	**Position**	**Expiry date:**		
Do you hold a professional membership with any professional body? If yes, provide information below Yes				**No**
Professional Body:	**Membership Number**	**Expiry date :**		
C. CONTACT DETAILS				
Preferred language for correspondences				
Telephone number correspondence (*Mark with X)*				
Correspondence contact details (In terms of above)	**Post**	**e-mail**	**Fax**	

D. QUALIFICATIONS (Additional information may be provided on your CV)			
Name of School/Technical College	Highest qualification obtained	Year obtained	
Name of institution	**Name of qualification**	**NQF Level**	**Year obtained**

E. WORK EXPERIENCE (Additional information may be provided on your CV)						
Employer (starting with the most recent	Position	From		To		Reason for leaving
		MM	**YY**	**MM**	**YY**	

If you were previously employed in Local Government, indicate whether any condition exists that prevents your re-employment.	**Yes**	**No**

F. DISCIPLINARY RECORD	
Have you been dismissed for misconduct on or after July 2011?	
If yes, name of municipality /institution	
Type of a misconduct/transgression	
Date of resignation /disciplinary case finalised	
Award /sanction	
Did you resign from your job on or after 5 July 2011 pending finalisation of the disciplinary proceedings? If yes, provide details on a separate sheet.	

G. CRIMINAL RECORD		
Were you convicted of a criminal offence involving financial misconduct, fraud or corruption on or after 5 July 2011? If yes, provide details on a separate sheet.	**Yes**	**No**
If yes, type of criminal act		
Date criminal case finalised		
Outcome/judgement		

H. REFERENCE				
Name of referee	**Relationship**	**Tel (*office hours)***	**Cell phone number**	**Email**

I. DECLARATION	
I hereby declare that all the information provided in this application and attachments in support thereof is to the best of my knowledge true and correct. I understand that any misrepresentation of failure to disclose any information may lead to my disqualification or termination of my employment contract, if appointed	
Signature :	**Date:**